**Privacy Policy** 

Sanwa Materials Co., Ltd (hereinafter referred to as the "Company") acknowledges the appropriate

management and safeguarding of personal information as an essential social responsibility of the company,

and shall abide by the following policies.

**Use of Personal Information** 

The Company will use personal information within the necessary scope to accomplish the following

purposes.

• Respond to inquiries regarding product quotes and requests for documents.

· Respond to feedback and inquiries regarding the Company's services.

· Respond to other types of inquiries.

**Collection of Personal Information** 

The Company will obtain personal information for the objectives stated above within the necessary scope

through fair and reasonable means.

Disclosure/Provision of Personal Information to Third Parties

The Company will appropriately handle personal information provided by the customer. Except for cases

pertaining to any one of the following, the Company will not disclose personal information to third parties.

· If the customer has provided personal consent

· If disclosure is required by law.

Management of Personal Information

The Company will securely manage the personal information obtained and take appropriate measures to

prevent the leakage, loss, falsification, or misappropriation thereof.

Disclosure, Amendment, and Removal of Personal Information

Except where required by law, if the customer has requested for the disclosure, amendment, or removal of

personal information, the Company will comply with the request within a reasonable time upon confirming

the customer's identity.

**Personal Information Inquiries** 

Please refer to the contact information below for inquiries related to the personal information of customers

and the Company's handling of personal information.

Management Division Sanwa Materials Co., Ltd

TEL:03-3471-8636